

INTERNAL QUALITY ASSURANCE REPORT (AQAR) : 2012-2013

1. Kindly provide the details of the institution

Name of Institution:

Year of Establishment of the Institution:

Address Line 1:

Address Line 2:

City/Town:

State:

Postal Code:

Email Address:

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:

Current Grade:

CGPA:

3. Institutional Status

4. Contact Person Details

Name of Head of Institution:

Contact Phone:

Email:

Website URL:

Name of IQAC Coordinator:

Email:

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	7
Post Graduate (MA/M.Sc./M.Com etc.)	5
Research Programmes (M.Phil/P.hD)	2
Certificate Programmes	4
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	0
Other value added programmes	7
Any other programme offered (Specify)	3

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	1
New programmes designed	3
Programmes under revision	6
Interdepartmental collaborative programmes	1
Inter institutional collaborative programmes	2
Number of review committee recommendations implemented (Total)	4
Number of NAAC peer team recommendations implemented	12
Number of UGC/any other expert committee recommendations implemented	0
Number of review committee recommendation under implementation	1
Number of NAAC peer team recommendations under implementation	2
Number of UGC/ any other expert committee recommendations under implementation	0

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength	<input type="text" value="44"/>
required as per norms for	
all programmes	
Total faculty on rolls	<input type="text" value="44"/>
Faculty added during the	
year	
Faculty positions vacant	<input type="text" value="0"/>
Faculty left during the year	<input type="text" value="10"/>
Total number of visiting	<input type="text" value="16"/>
faculty	
Total number of guest	<input type="text" value="2"/>
faculty	

8. Qualification of Faculty

PhD and Above	<input type="text" value="10"/>
MPhil	<input type="text" value="4"/>
Masters	<input type="text" value="30"/>
Any other (Specify)	<input type="text" value="0"/>

9. Faculty qualification improvement

PhD awarded to existing	<input type="text" value="2"/>
faculty	
MPhil awarded to existing	<input type="text" value="0"/>
faculty	
Any other degree awarded	<input type="text" value="0"/>
to existing faculty	

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total	<input type="text" value="32"/>
sanctioned)	
Administrative staff (Actual	<input type="text" value="30"/>
strength)	
Added during the year of	<input type="text" value="1"/>
reporting	
Left during the year	<input type="text" value="0"/>
Number of posts vacant	<input type="text" value="2"/>

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff	<input type="text" value="0"/>
(Total sanctioned strength)	
Technical Support Staff	<input type="text" value="0"/>
(Actual strength)	
Added during the year	<input type="text" value="0"/>
Left during the year	<input type="text" value="0"/>
Number of posts vacant	<input type="text" value="0"/>

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

DD MM YYYY

Year of establishment of IQAC

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members

Number of Alumni in IQAC

Number of Students in

IQAC

Number of Faculty in IQAC

Number of Administrative

Staff in IQAC

Number of Technical Staff

in IQAC

Number of Management

Representatives

Number of External experts

in IQAC

Number of any other

stakeholder and community
representatives

14. IQAC Meetings

Number of IQAC meetings

held during the year

15. Whether Calendar of activities of IQAC formulated for the academic year

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	18
Number of value added programmes proposed	7
Number of skill oriented programmes proposed	2
Number of faculty competency and development programmes proposed	1
Number of other staff development programmes proposed	3
Number of student mentoring programmes proposed	4
Number of cocurricular activities proposed	6
Number of inter departmental cooperative schemes proposed	4
Number of community extension programmes proposed	13
Any other programmes proposed (Specify)	3

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	18
Number of value added programmes implemented	7
Number of skill oriented programmes implemented	2
Number of faculty competency and development programmes implemented	1
Number of other staff development programmes implemented	3
Number of student mentoring programmes implemented	4
Number of cocurricular activities implemented	6
Number of inter departmental cooperative programs implemented	4
Number of community extension programmes implemented	13
Any other programmes suggested that are implemented (Specify)	3

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/
conferences/ workshops
organized by IQAC within
the institution

Number of participants
from the institution

Number of participants from
outside

Number of external experts
invited

Number of external
conferences/seminars/
workshops on institutional
quality attended

Number of events
conducted with IQACs of
other institutions as
colloborative programs

19. Did IQAC receive any funding from UGC during the year ?

Yes

No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC (Input 0 if NA/NIL) Any other source including internal financial support from the management (Specify amount)

Amount Received from
UGC

Amount Received from any
other source including the
college management

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

Multi-disciplinary course work organized

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty

2

Number of faculty members involved in curriculum restructuring/revision/syllabus development

13

Number of programmes in which evaluation process reformation taken up and implemented

18

Number of active teaching days during the current academic year

185

Average percentage of attendance of students

76

Percentage of classes engaged by guest faculty and temporary teachers

18.6

Number of self financed programmes offered

8

Number of aided programmes offered

4

Number of programmes discontinued during the year

0

23. Whether any systematic student feedback mechanism is in place ?

Yes

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken

100

25. Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year

1	Number of major research projects undertaken during the year	0
2	Number of minor research projects undertaken during the year	0
3	Number of major ongoing projects	0
4	Number of minor ongoing projects	0
5	Number of major projects completed	0
6	Number of minor projects completed	0
7	Number of major project proposals submitted for external funding	0
8	Number of minor project proposals submitted for external funding	0
9	Number of research publications in peer reviewed journals	09
10	Number of research publications in international peer reviewed journals	05
11	Number of research publications in national peer reviewed journals	04
12	Number of research papers accepted for publication in international peer reviewed journals	0
13	Number of research papers accepted for publication in national peer reviewed journals	0
14	Average of impact factor of publications reported	0
15	Number of books published	04
16	Number of edited books published	01
17	Number of books (single authored) published	01
18	Number of books (coauthored) published	02
19	Numbers of conferences attended by faculty	33
20	Number of international conferences attended	01

21	Number of national conferences attended	31
22	Number of papers presented in conferences	33
23	Number of papers presented in international conferences	01
24	Number of papers presented in national conferences	31
25	Number of conferences organized by the institution	00
26	Number of faculty acted as experts resource persons	14
27	Number of faculty acted as experts resource persons international	00
28	Number of faculty acted as experts resource persons national	05
29	Number of collaborations with international institutions	01
30	Number of collaborations with national institutions	05
31	Number of linkages created during the year	00
32	Total budget for research for current year as a percentage of total institution budget	1.51%
33	Amount of external research funding received in the year	00
34	Number of patents received in the year	00
35	Number of patents applied for in the year	00
36	Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	02
37	Number of PhDs awarded during the year	03
38	Percentage of faculty members invited as external experts/ resource persons/reviewers/ referees or any other significant research activities	57%

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students

for various courses

(Sanctioned)

Actual enrollment during

the year

Student dropout

percentage during the year

Success percentage in the

final examination across

the courses

Number of academic

distinctions in the final

examination and

percentage

Number of students who

got admitted to institutions

of national importance

Number of students

admitted to institutions

abroad

Number of students

qualified in UGC NET/

SET

Number of students

qualified GATE/ CAT/

other examination

(Specify)

28. Does student support mechanism exist for coaching for competitive examinations?

29. Student participation, if response is yes to Qn. 28

Number of students

participated

30. Does student counselling and guidance service exist ?

31. Student participation, if answer to Qn. 29 is yes

Number of students

participated

32. Career Guidance

1 Number of career guidance
programmes organized

2 Percentage of students
participated in career
guidance programmes

33. Is there provision for campus placement?

Yes

34. If yes to Qn. 33

Number of students
participated in campus
selection programmes

50

Number of students
selected for placement
during the year

02

35. Does gender sensitization program exist ?

Yes

36. If Answer is Yes to Qn 34

1 Number of programmes
organized

01

37. Student activities

- | | |
|---|---------------------------------|
| 1 Number of students participated in external cultural events | <input type="text" value="70"/> |
| 2 Number of prizes won by students in external cultural events | <input type="text" value="01"/> |
| 3 Number of cultural events conducted by the institute for the students | <input type="text" value="31"/> |
| 4 Number of students participated in international sports and games events conducted | <input type="text" value="0"/> |
| 5 Number of students participated in national level sports and games events conducted | <input type="text" value="01"/> |
| 6 Number of students participated in state level sports and games events | <input type="text" value="0"/> |
| 7 Number of students participated in university level sports and games events conducted | <input type="text" value="0"/> |
| 8 Number of prizes won by students in international sports and games events | <input type="text" value="0"/> |
| 9 Number of prizes won by students in national level sports and games events | <input type="text" value="01"/> |
| 10 Number of prizes won by students in state level sports and games events | <input type="text" value="0"/> |
| 11 Number of prizes won by students in university level sports and games events | <input type="text" value="0"/> |
| 12 Number of sports and games events conducted by the institute for the students | <input type="text" value="18"/> |

38. Composition of students

- | | |
|--|------------------------------------|
| 1 Percentage of Scheduled Caste | <input type="text" value="12.54"/> |
| 2 Percentage of Scheduled Tribe | <input type="text" value="0.56"/> |
| 3 Percentage of other backward communities | <input type="text" value="4.82"/> |
| 4 Percentage of women students | <input type="text" value="38.59"/> |
| 5 Percentage of physically challenged | <input type="text" value="0.05"/> |
| 6 Percentage of rural students | <input type="text" value="32.97"/> |
| 7 Percentage of urban students | <input type="text" value="67.03"/> |

39. Scholarships and Financial Support

- | | | |
|---|--|-------------------------------------|
| 1 | Number of students
availing financial support
from the institution | <input type="text" value="24"/> |
| 2 | Amount disbursed as
financial support from the
institution | <input type="text" value="120510"/> |
| 3 | Number of students
awarded scholarship from
the institution | <input type="text" value="0"/> |
| 4 | Number of students
received notable
national/international
achievements/recognition | <input type="text" value="0"/> |

40. Student initiatives

- | | | |
|---|---|---------------------------------|
| 1 | Number of community
upliftment programmes
initiated by students | <input type="text" value="04"/> |
| 2 | Number of literary
programmes initiated by
students | <input type="text" value="03"/> |
| 3 | Number of social action
initiatives based on
science / environment
initiated by students | <input type="text" value="04"/> |
| 4 | Number of student research
initiatives | <input type="text" value="01"/> |

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

Yes

No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

Yes

No

43. Whether benchmarking is created for institutional quality management efforts ?

Yes

No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

- Development of Language Lab
- Development of Indoor stadium

45. Is a Management Information System (MIS) in place ?

Yes

No

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

(enter the respective details corresponding to the serial numbers)

- ICT training programme for teachers
- Tech-Guru
- Tally-Talent-Hunt

47. Existence of learning resource management

	Yes	No
e-database in library	Yes	
ICT and smartclass room	Yes	
e-learning sources (e-Books, e-Journals)	Yes	
Production of teaching modules	Yes	
Interactive learning facilities	Yes	

48. Internal resource mobilization : Kindly provide the amount contributed

Research	<input type="text" value="00"/>
Consultancy and training	<input type="text" value="00"/>
Student contribution	<input type="text" value="00"/>
Alumni contribution	<input type="text" value="00"/>
Wellwishers	<input type="text" value="00"/>

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	<input type="text" value="2855613"/>
Amount spent for student welfare	<input type="text" value="11094"/>
Amount spent for staff welfare	<input type="text" value="130767"/>

50. Is delegation of authority practiced

Yes

No

51. Does grievance redressal cell exist ?

Faculty Yes

Students Yes

Staff Yes

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	<input type="text" value="00"/>
Number of grievances resolved	<input type="text" value="00"/>

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	<input type="text" value="00"/>
Number of grievances Resolved	<input type="text" value="00"/>

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received	<input type="text" value="00"/>
Number of grievances resolved	<input type="text" value="00"/>

55. Has the institution conducted any SWOT analysis during the year

Yes

No

56. The SWOT analysis was done by internal or by external agency

Internal

Internal

External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

- ICT enabled Research centre and other labs
- Wide range of course choices for students
- Qualified staff

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

- Fear among staff about autonomy of the institution
- Distant Education facility being discontinued by university

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

- Utilizing the source of Alumni for creation of new infrastructure
- Increasing ISR on the occasion of Golden Jubilee

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- Introducing choice based credit system
- To maintain balance between freedom and accountability in the decentralized organizational structure

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

- Banking preparation classes started
- COC course in Digital Photo-mixing started
- Diploma in Retail Mngt. started

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- Students/stakeholders satisfaction is considered from new angles
- Newer concepts of office administration developed



(Dr. Atmaram Palnitkar)

Principal

Dayanand College of Commerce, Latur



(Dr. Kunal Badade)

Coordinator

IQAC